

Key Health Indicators Committee Meeting
DRAFT MINUTES
Monday, September 20, 2004
10:00am – 3:00pm
Wyndham Hotel, SeaTac, WA

Next Meeting Date / Time: TBA
Routine Meeting Place: Prime Hotel, SeaTac, WA
Co-Chairs: Ward Hinds, Snohomish Health District
Jude VanBuren, DOH

Members Present: Joan Brewster, Riley Peters, Katharine Sanders, David Solet, Christie Spice, Art Starry, Juliet VanEenwyk, Heidi Keller

Members Absent: Bobbie Berkowitz, Marie Flake, Maxine Hayes, Josh Jones, Carrie McLachlan, Suzanne Plemmons, Katrina Wynkoop Simmons, Lyndia Vold

Guest: Marcia Goldoft, DOH

Staff: Donna Russell, DOH

AGENDA			SUMMARY
Time	Topic	Presenter/ Facilitator	Discussion, Actions, Follow-up, Comments
9:00	Welcome		
9:10	Review goals for today's meeting	Ward Hinds	<u>Goals:</u> <ul style="list-style-type: none"> • Develop criteria for grading • Determine how to set targets for indicators that need them • Make recommendations for a systematic process for collecting and publishing the Report Card • Decide on a Report Card design/format
9:15	Review work-to-date	Donna Russell	<ul style="list-style-type: none"> • Report Card/Action Guide Summaries of Recommendations • Report Card Data Grading Worksheet • Data Definitions • Draft Report Card
9:30	Updates	Ward Hinds	<ul style="list-style-type: none"> • The PHIP Steering Committee met on 6/21/04 and reviewed KHI Committee plans for the Report Card and Action Guide. Committee members generally liked the ideas for the Report Card and web-based Action Guide but stressed the importance of setting a high bar in all areas, importance of highlighting disparities and providing clear messages about the disparities, recommended against using a +/- to indicate positive or negative trends. • The proposed BRFSS questions have been added to the questionnaire for 2005. These include the 4 questions for unmet need and the 3 questions for reading to children. • Desautel Hege has been hired to design the Report Card and to provide the design and layout of the report card website.

9:30	Updates	Ward Hinds	<ul style="list-style-type: none"> We need to develop key ideas and recommendations through October. Final recommendations must be ready for review by the Steering Committee at its December 2nd meeting.
9:45	Options for grading system	Juliet VanEenwyk	<p>Juliet presented draft criteria for a report card grading system, which looks at four components:</p> <ul style="list-style-type: none"> How we compare to others Whether we are moving in the right direction How we compare to goals (e.g., Healthy People, WA) Whether there are health disparities among different populations (e.g., race/ethnicity) <p><u>Compare to others:</u> Juliet recommended against ranking WA against the other states because we don't know exactly how other states are collecting their data and work has not been done to determine the stability of the ranking. Instead, we will compare WA to U.S. rates for the most recent 2-3 years. When U.S. rates are not available, we will consider other states or countries for comparison, as appropriate.</p> <p><u>Trends</u> Will look at statistically significant trends only for the most recent 5-10 years, and perhaps as few as 3 years if that is all that is available.</p> <p><u>Goals</u> The Committee decided, since there are not clear goals for all of the sub-indicators, to keep that component as a placeholder but not grade it at this time.</p> <p><u>Health Disparities</u> We will look at both the rate ratio and the rate difference (magnitude of the disparity) when grading for health disparities. We will look at health disparities among 6 racial groups and 2 ethnic groups because of the focus in HP 2010, but acknowledge that other disparities exist.</p> <p><u>Process for Grading:</u> The 2004 process for grading will be:</p> <ul style="list-style-type: none"> Juliet and her staff will use these criteria to calculate grades for the 2004 Report Card. Must have a minimum of 3 data pieces across related sub-indicators in order to calculate the "roll-up" grade for a sub-category (e.g., Are we experiencing better overall health?). Provide comment period, including state and local programs, assessment coordinators, and representatives of the race/ethnicity populations. KHI Committee will make a final decision on grades for the 2004 PHIP Report.
12:00	LUNCH BREAK		
12:15	Review Indicators	Donna Russell	<p><u>Actions:</u></p> <ul style="list-style-type: none"> Drop adult overweight indicator Move adult obesity and youth overweight indicators to the "Are we experiencing better overall health?" sub-category Move unintentional injuries indicators to the "How safe and supportive are our communities?" category Drop "Percent of children without health insurance" indicator and separate unmet needs indicator into

12:15	Review Indicators	Donna Russell	<p>two indicators--one for adults and one for children</p> <ul style="list-style-type: none"> ▪ Add sub-category for unmet needs within the "How supportive is our health care system?" category ▪ Combine the first 2 parenting sub-indicators and rename ▪ Move poverty indicator to the "How safe and supportive are our communities?" category ▪ Change chronic drinking indicator to read >1 drinks/day for women and >2 drinks/day for men ▪ Drop 2nd social-connectedness indicator measuring percent of people active in their community--no data
12:45	Review Proposed Report Card	Donna Russell/ Heidi Keller	<p><u>Actions:</u></p> <p>The Committee approved the proposed Report Card with the following changes:</p> <ul style="list-style-type: none"> ▪ Add the DOH link to the website on every page ▪ Replace DOH logo with PHIP logo ▪ Include description of who is being graded (not the public health system, the entire system) ▪ Include explanation of grading criteria ▪ Add columns for each of the 3 grading components
1:30	PHIP Report	Ward	<p>The Committee agreed on the following preliminary recommendations:</p> <ul style="list-style-type: none"> ▪ Establish targets for Washington state through a process to be determined ▪ Produce Report Card every 2 years ▪ Request funding for dedicated staff to collect/analyze Report Card data, residing in Juliet's section ▪ Request ongoing funding to pay for BRFSS questions (social connectedness, reading to children, unmet needs), which will be approximately \$7,000 per year <p><u>To do:</u></p> <ul style="list-style-type: none"> ▪ Make a recommendation on a process for assigning grades in the future ▪ Make a decision on the format (fold out or booklet) of the Report Card at the next meeting.
1:55	Schedule Meeting	Ward	The Committee will meet again in mid-November to review Report Card and finalize recommendations.
2:00	Adjourn		